

East Phillips Improvement Coalition

Board of Directors Application Form

EPIC is interested in people with diverse backgrounds, and a variety of skills and experience. Please submit your completed qualifications form attached to this form.

Name: _____

Home Address: _____

Home Phone: _____ Work Phone: _____ Cell: _____

Email: _____

Business/Occupation: _____

Please state why you are interested in serving on the board (use another sheet if necessary):

In addition to meeting the qualifications on the qualifications form, what skills, related experiences, and accomplishments would you contribute to the board?

What skills do you feel you would be **unable** to contribute to the board (e.g. grant writing, parliamentary procedure)?

Describe any relevant experience or accomplishments that would make you an effective board member.

Endorsements (businesses, block groups, other organizations)	Affiliations (memberships, communities)

Please provide the names, phone numbers, and your relationship to two references with whom you have worked with professionally, in the neighborhood, in a community of faith, or other volunteer situations.

1. _____ 2. _____

One or more board members have my permission to contact these references.

Sign _____ Date _____

You will be asked to sign several documents if elected. These include: Pointers for Participation, Duties and Responsibilities, and Standards of Conduct. **Please read all of these documents before applying.**

Qualifications for EPIC Board of Directors

Initial	Basic Qualifications Are over 18 and have attended one previous EPIC General Membership Meeting the previous year.
_____	Geographic Qualifications (East Phillips is the neighborhood bounded by 24th St. to the north; Lake St. to the south; Hiawatha Ave to the west; Bloomington Ave to the west)
_____	Live in or own property in East Phillips. Residential or property address: _____
_____	Work or represent an organization or business in East Phillips Employer, Organization or Business Name and Address: _____ [An official letter on letterhead signed by an appropriate official naming me as the designated voting representative is on file or will be filed before elections.]
_____	Personal Qualifications –These need not be checked.They are for personal reflection only
_____	Possess emotional maturity.
_____	Exhibit an exemplary life style.
_____	Approach challenges with a positive attitude and creative energy.
_____	Have a mind and heart to learn from others.
_____	Practice integrity and affirm others who do the same.
_____	Demonstrated Competences (Circle at least two): • Leadership Skills • Communication Skills • Inclusion Skills • Financial Skills • Grant Writing • Parliamentary Procedure
_____	Professional Qualifications
_____	Willing to learn and understand NRP Responsibilities
_____	Will obey Robert's Rules of Order
_____	Will pass Bylaws and parliamentary procedures test
_____	Have High School Diploma or GED or foreign equivalent
_____	Willing to sign Board Duties and Responsibilities, Board Contract, Pointers for Participation, and Standards of Conduct

I, _____, attest to having the qualifications listed above.

Printed Name _____

Date _____

Board Contract for East Phillips Improvement Coalition

Printed Name _____

Address _____

Date _____

I do fully swear to uphold the mission statement and bylaws of the East Phillips Improvement Coalition.

I have read, signed and agreed to the Qualifications, Duties and Responsibilities, Standards of Conduct, and Pointers for Participation for being a Board member of the East Phillips Improvement Coalition.

I agree to either carry the motions of the board or respectfully dissent, and to assist in assigning a spokesperson to advocate for each motion.

If dissenting, I am obligated to state the board and/or general membership position in any public forum.

I will treat community members and Board members with respect and vow to take the rule of the majority and protection of the minority seriously.

I support the right of members to have notice of all meetings; to know by previous notice when there is a proposal to rescind or amend something previously adopted; and to be informed of the work of the organization including reports of board action, committee work, and officers.

I will read and discuss with Board peers the content of documents published by NRP and the Minnesota Council of Nonprofits about Board governance, roles and responsibilities as well as MN state law regarding nonprofit boards during the first three months of my term.

I am committed to the growth of the community as measured in numbers of active general members; EPIC's financial stability; the success of programs and projects; and the increase of community good-will.

I consent to taking the grievances of the community seriously and to resolving conflict quickly.

I will affirm other Board members and seek to promote unity.

I will advocate relentlessly for the good of others and will choose to resign if personal interests or life's situations make it unreasonably difficult to fulfill my responsibilities and duties toward this community.

Signed _____

As Witnessed By _____